

**State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION (DBR)
1511 Pontiac Avenue, Bldg. 68-2
Cranston, Rhode Island 02920**

**Division of
Design Professionals BOARD OF EXAMINATION AND
REGISTRATION OF ARCHITECTS
MEETING MINUTES**

DATE: October 15, 2012

**PLACE: Department of Business Regulation (DBR)
1511 Pontiac Avenue, Bldg 68-1 Conference Room
Cranston, RI 02920**

MEMBERS PRESENT: Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds (Present 1:09 p.m. – 2:59 p.m.) and Members David L. DeQuattro (Present 1:15 p.m. – 3:10 p.m.) and John K. Grosvenor

MEMBERS ABSENT: None

OTHERS PRESENT: Dawne Broadfield, Board Executive

OTHERS ABSENT: Brian J. Riggs, DBR, Administrator, Financial Management

Louis A. DeQuattro, Jr., Esq., CPA, DBR Deputy Director & Counsel

CALLED TO ORDER: Chair Prengaman called the meeting to order at

1:09 p.m.

A. MINUTES OF THE MEETING OF THE BOARD

(1) Vice-Chair Feibelman moved to approve the open meeting minutes of September 10, 2012 as published. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member John K. Grosvenor. Member David L. DeQuattro was absent from this vote.

(2) Vice-Chair Feibelman moved to approve and seal the executive session meeting minutes of the September 10, 2012 as published. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Member John K. Grosvenor. Member David L. DeQuattro was absent from this vote.

B. EXECUTIVE SESSION

(1) Vice-Chair Feibelman moved to convene into executive session at 1:10 p.m. pursuant to RI General Laws, §42-46-5 (a)(2) for sessions or work sessions pertaining to collective bargaining or litigation and §42-46-5 (a)(4) for investigative proceedings regarding allegations of civil or criminal misconduct. Secretary Ladds seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary

Christian J. Ladds and Member John K. Grosvenor. Member David L. DeQuattro was absent from this vote.

(2) Vice-Chair Feibelman moved to adjourn from executive session and to reconvene to an open meeting at 1:53 p.m. pursuant to R.I.G.L. §42-46-4. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(3) Vice-Chair Feibelman moved to seal the executive session and record the votes taken in executive session pursuant to RI General Laws §42-46-4 and §42-46-5. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.

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(4) Vice-Chair Feibelman moved to record the votes taken in executive session in accordance with RI General Laws §42-46-4 as follows: Motions were made to close the following agenda items B, and E. Motions were made to continue the following agenda items A, C, D, and F. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J.

Ladds and Members David L. DeQuattro and John K. Grosvenor.

(5) Vice-Chair Feibelman moved pursuant to RI General Law §42-46-4 that the Board defer disclosure of all votes in executive session until such time as such disclosure would not jeopardize any strategy, negotiation, or investigation undertaken concerning RI General Law §42-46-5(a). Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(6) In Executive Session closed matters, the vote was five (5) to zero (0) to close one matter and four (4) to zero (0) to close one matter. Each vote was unanimous at the time that it was taken with one (1) Board member recused in the four (4) to zero (0) matter and zero (0) Board members absent.

(7) In Executive Session pending matters, there are four (4) pending matters, comprised of zero (0) investigative matter and four (4) registration matters with zero (0) recusals.

C. OLD BUSINESS

(1) Rules and Regulations – (Review for Updating)

Pending revisions discussed at the July 9, 2012 meeting have to be incorporated into the document before the next draft can be issued.

Member Grosvenor moved to continue. Member DeQuattro seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.

(2) Annual Meeting with the Building Officials and the State Building Code Commissioner

(Discussion for Scheduling)

Mr. Warren Ducharme scheduled the meeting date on October 31, 2012 at 1:00 p.m. Mr. Ducharme prepared a Powerpoint presentation in relation to Architect registration that he presented at the last annual building officials meeting when a Board member could not be present with the Board's approval. Member DeQuattro will be attending. Secretary Ladds moved to continue. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.

(3) National Council of Architectural Registration Boards (NCARB) New England Conference of Architectural Registration Boards (NECARB)

- 2012 Fall Conference – Boston, MA (November 1, 2012)**
- The 2012 Fall Conference will be held on November 1, 2012 in Boston, MA. The Member Board Chairs/Member Board Executives**

(MBC/MBE) conference will also be held at the same location on the same date. This will consolidate fees, travel and time.

All Board members will be attending. Secretary Ladds moved to continue. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

**(4) National Council of Architectural Registration Boards (NCARB)
New England Conference of Architectural Registration Boards
(NECARB)**

- 2013 Joint Regional Spring Meeting – (Regions 1, 2 and 6) – (Rhode Island is Hosting)**
- Rhode Island is hosting Regions 2 and 6.**
- An “event planner” is planning the event to be held at the Renaissance Providence Downtown Hotel March 14-17, 2013.**
- An off-site group dinner is scheduled at the “Providence Art Club.”**
- Member Grosvenor will contact Morgan Grefe, Executive Director of the Rhode Island Historical Society to speak at lunch (entertainment) for approximately a half hour. Other suggestions were discussed for tours of the State House, City, Water front, etc.**
- The business agenda is driven by the National Council of Architectural Registration Boards (NCARB).**

Vice-Chair Feibelman moved to continue. Secretary Ladds seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(5) State of Rhode Island – Open Meetings checklist and Changes to Access to Public Records Act

Due to lack of time, Mrs. Broadfield did not review the memo, and therefore, did not have a report for the Board. Upon review, if there are any discrepancies, the Board will address them with legal counsel how to comply. Vice-Chair Feibelman moved to continue. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

D. NEW BUSINESS

(1) Rhode Island General Laws – (Design Competition and Fishing)

Discussion occurred to send the “Request for Legal Services” memo to Attorney DeQuattro to request the same legislative action that the Board proposed last year, which the Department of Business Regulation (DBR) chose not to pursue, regarding the change to the law to be in alignment with the National Council of Architectural

Registration Boards (NCARB) Model Law regarding design competitions and offer to practice (fishing), along with a copy of the letter that the Board received from the American Institute of Architects/RI Chapter (AIA/ri) endorsing the change.

Vice-Chair Feibelman moved to send the memo that the Board just described. Secretary Ladds seconded. Discussion occurred. Member DeQuattro thought that sending the AIA/ri letter from last year was irrelevant this year, because the AIA/ri Board is different this year. Member DeQuattro indicated that he would be attending the AIA/ri meeting in opposition. Chair Prengaman responded that because the Board is not changing the language that was proposed at that time that the AIA/ri letter is still relevant. Motion passed, 4-1, four (4) in favor, one (1) opposed. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, and Member John K. Grosvenor. Member David L. DeQuattro opposed.

(2) Online Registration Renewal Application for Individuals

Vice-Chair Feibelman suggested that the Board look at the online registration renewal application and clarify what is expected of the registrant clearly before the registrant checks the box attesting to the completion of the required continuing education. Mrs. Broadfield will obtain the “screenshot” from RI.gov in order to review and possibly modify the “continuing education” language.

E. National Council of Architectural Registration Boards (NCARB) Information and Updates)-(Review/Take Action)

(1) No comments on NCARB publications distributed this month.

F. APPLICATIONS

1. RECIPROCAL REGISTRATION REQUESTS FROM INDIVIDUALS REGISTERED IN OTHER STATES SEEKING REGISTRATION IN RHODE ISLAND

(A) Member Grosvenor moved to approve the following reciprocal registration requests as submitted with an expiration date of December 31, 2013. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(1) BERE, Kenneth Mark (5) MEYER, Adam

(2) DUMONT, Christopher J. (6) PIZZI, Richard R.

(3) GETZ, Gary D. (7) POLSINELLI, John Benedict

(4) JOHNSON, Richard S. (8) SCHMIDT, Richard

2. REGISTRATION REINSTATEMENT REQUESTS FROM INDIVIDUALS REQUESTING REINSTATEMENT OF HIS/HER RHODE ISLAND REGISTRATION.

(A) Member Grosvenor moved to approve the following reciprocal registration reinstatement request with an expiration date of December 31, 2013. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David

R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds, Members David L. DeQuattro and John K. Grosvenor.

(1) KOENIGER, Philip M (#3857)

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3. INITIAL REGISTRATION REQUESTS FROM INDIVIDUALS WHO HAVE COMPLETED THE REQUIRED EDUCATION, INTERN DEVELOPMENT PROGRAM (IDP) AND THE ARCHITECTURAL REGISTRATION EXAMINATION (ARE) THROUGH THE NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS (NCARB) DIRECT REGISTRATION PROGRAM

(A) No applications at this time.

4. CERTIFICATES OF AUTHORIZATION (COA) APPLICATIONS (See Attached List)

(A) Secretary Ladds moved to approve the application for the Certificate of Authorization for the Sole Proprietorship for James A. Lastovica as submitted. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.

(B) Secretary Ladds moved to conditionally approve the applications for the Certificates of Authorization for the Limited Liability Companies for DG Facility Solutions, LLC, name change from

Stahlman Consulting, LLC and Norr, LLC pending receipt of the required “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.

(C) Secretary Ladds moved to conditionally approve the application for the Certificate of Authorization for the Limited Liability Company for A/Z Design Services, LLC, pending approval of Philip Koeniger’s reinstatement registration application and pending receipt of the required “Certificate of Good Standing” issued by the Rhode Island Secretary of State’s Office. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.

(D) Secretary Ladds moved to deny the application for the Certificate of Authorization for the Limited Liability Company for DKW Architects, LLC but approved pending notification to Board of either of the options presented by Ms. Warren in either the name of Dana Kosior Warren as a Sole Proprietorship or conditionally approve in the name of DKW Architect LLC pending receipt of the required “Certificate of Good Standing” issued by the Rhode Island Secretary

of State's Office. Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.

(E) Secretary Ladds moved to deny the application for the Certificate of Authorization for the Corporations for CDR Maguire Inc. because the Corporation does not conform to the required percentages of Directors and Officers in accordance with RIGL §5-1-15.1. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.

(F) Secretary Ladds moved to conditionally approve the applications for the Certificates of Authorization for the Corporations for Zaxis Architectural, P.C. as submitted pending receipt of the required "Certificate of Good Standing" issued by the Rhode Island Secretary of State's Office; and Perkins Eastman Architects, P.C., #A-14,491, Change in Responsible Control removing Pamela J. Loeffelman (3627). Vice-Chair Feibelman seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.

(G) Secretary Ladds moved to approve the application for Certificate

of Authorization for the Corporation for McManus Architects, Inc. based on the notification of another registered architect in the firm. Member Grosvenor seconded. Motion passed, 5-0, five (5) in favor, zero (0) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Secretary Christian J. Ladds and Members David L. DeQuattro and John K. Grosvenor.

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G. ADJOURNMENT

Chair Prengaman announced that the next Board meeting is scheduled for Monday, November 19, 2012, at 1:00 p.m. at the DBR, John O. Pastore Center, 1511 Pontiac Avenue, Conference Room 68-1, Cranston, RI 02920. Member DeQuattro moved to adjourn the meeting at 3:10 p.m. Member Grosvenor seconded. Motion passed, 4-0, four (4) in favor, one (1) absent. Voting in favor were Chair David R. Prengaman, Vice-Chair Barbara Feibelman, Members David L. DeQuattro and John K. Grosvenor. Secretary Christian J. Ladds was absent from the vote.

Respectfully submitted,

Christian J. Ladds, AIA
Secretary

CJL/dmb

• Posted on November 20, 2012 electronically on Secretary of State's Office website. Pursuant to the Open Meetings Law, R.I. Gen. Laws Sec. 42-46-6(b), business not included in this notice may be considered with the consent of the majority of the members, and/or may convene into Executive (closed) Session pursuant to R.I. Gen. Laws Sec. 42-46-5.

CERTIFICATE OF AUTHORIZATION (COA) APPLICATIONS

Board Meeting of OCTOBER 15, 2012

SOLE PROPRIETORSHIPS

JAMES A. LASTOVICA - 0 - AR APPROVED – 10/15/12

LIMITED LIABILITY COMPANIES

APPROVED PENDING APPROVAL OF

**A/Z DESIGN SERVICES, LLC - 0 - CT PHILIP KOENIGER'S
REINSTATEMENT**

REGISTRATION APPLICATION – 10/15/12

DG FACILITY SOLUTIONS, LLC - 0 - NH APPROVED – 10/15/12

#ALLC62 – Name Change from:

Stahlman Consulting, LLC

DENY NAME AS PRESENTED

DKW ARCHITECTS, LLC - 0 - RI APPROVED EITHER NAME

PRESENTED

**PENDING NOTIFICATION OF WHICH NAME (DANA KOSIER WARREN
AS A SOLE PROPRIETORSHIP OR DKW ARCHITECT LLC) – 10/15/12**

NORR, LLC - 0 - MI APPROVED – 10/15/12

CORPORATIONS

**CDR MAGUIRE INC. - 0 - FL DENIED – DOES NOT CONFORM TO THE
#A-14,070 – Name Change from: REQUIRED PERCENTAGE OF
DIRECTORS**

**Maguire Group Inc. OFFICERS IN ACCORDANCE WITH RIGL
§5-1-15.1**

**MCMANUS ARCHITECTS, INC. - 0 - MA CONTINUE FOR RESPONSE –
NUMBER**

**OF ARCHITECTS FOR USE OF THE
PLURAL WORD “ARCHITECTS IN THE
FIRM NAME – 09/10/12**

**APPROVED – ANOTHER REGISTERED
ARCHITECT ADDED – 10/15/12**

**PERKINS EASTMAN ARCHITECTS, P.C. - 0 - NY APPROVED –
10/15/12**

#A-14,491 – Change in Responsible Control

Removed: Pamela J. Loeffelman (3627)

ZAXIS ARCHITECTURAL, P.C. - 0 - NY APPROVED – 10/15/12

10/15/12

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